

THA BOARD MINUTES

Meeting to be held on 8th September 2016

- 1 Present: B Swinbanks, R West, M Asher, K Cripps(left at 7.50pm), B Weir, F Corbett, A Fraser, M Macgregor, J MacDonald, H MacDonald
Apologies: R Forrester, L McLaren, J Traynor, A MacLean, J Dunlop
- 2 Minutes of Meeting of 14th July 2016
- 3 Review minutes: Executive Meeting August.
- 4 Matters Arising from any of the above meetings. Don Mitchell not sure if he will join the Board as interim Board member. He is giving it consideration.
- 5 Minutes of Full Board 14/7/16 meeting approved: proposed MA seconded BS

6 Staff Reports

Marine:

Barbara presented brief figures. In addition, Barbara mentioned that the pricing for next season should be looked at for ships who stay longer. A sliding scale will be looked at considering the size of the ship in addition to the number of hours they are in.

Facilities:

Fraser spoke about his report. The Argyll & Bute £8000 is being pursued following the letter telling us that the Council will withdraw the funding early. M-J Devon is assisting. There has been further vandalism by a small group of local youngsters and Fraser expects a further visit from the police.

Finance:

Financial accounts April 2015 – March 2016 were accepted by Board proposed by Anne Fraser seconded by Brian Swinbanks. These will now be returned to the Accountant for tax return and lodged with Companies House

Aquarium:

See Lyndsey's report. In addition to the Biosecurity management John said that the THA would need to be aware going in to HEO of any outflows from Scottish Water etc as they affect the Bay

Project Reports

HEO:

RW reported that the HEO application is now complete with any legal issues resolved. Notice to go in to Edinburgh Gazette and Oban Times next week. Transport Scotland require certain persons and bodies to have formal communication enclosing Draft of the HEO with 42 days for them to respond. Fees need to be paid which will amount to over £5500.

Phase 6:

BS outlined the reduced plan for which TSL has given indicative price. RW reported that there is a possible funding stream and they will push forward to get a planning application together in conjunction with John Porteous of Wallace Stone. JP has advised that a pre-application should be put to Marine Scotland asap as there have been cases recently where delays with Marine Scotland application have caused grant applications to fail as they took so long.

Aros Park:

Waiting to hear from Land Fund to see if they have considered the pre-proposal.

Port Marine Safety and Health and Safety:

KC expanded on her report to talk about the APB Mer workshop. There will be an audit by MCA in October and that is the timescale for getting H & S policies etc ready. RW explained the role of Ron Bailey as consultant and designated person. BS explained that

although this process appears daunting by following this course of action with consultants and experts and local services involved we will put in place a system that will serve the Company and the Community well in the event of any incidents as well as in the day-to-day running of the Harbour. Within the APB Mer workshop some local services and companies were included in the consultation which was well received and gives users of the Bay an insight into the extent of the work that is being undertaken as THA moves towards HEO.

7 Tobermory Hydro:

Brian thanked Rory Forrester for all the work he put in and that THA is disappointed not to have been the successful applicant. There is a small fee to pay to Aidrian Laycock for the consultancy work they did.

8 Argyll Properties Land update:

BS has been corresponding with FCS regarding the land issue. They are dragging their feet (claiming lack of staff in Mapping Dept). Brian asked for the Board's opinion on the way forward and it was concluded that a letter from Chair to Head of Forestry to ask for their help in moving this case forward to a conclusion. BS and MHM to prepare and send.

9 Board meeting format and frequency:

The general opinion of the Board is to go back to the monthly meetings but that the structure should be such that the meetings were less detailed with operational matters kept for Executive meetings. The reports to be sent out in advance and NOT read out at the meeting. Board can raise issues from the reports as they arise.

10 Director/staff sub groups. A list was agreed which will be circulated to the Board.

11 Human resources. Anne spoke about the structure for staff appraisals and staff structure over the winter. Staff structure and succession planning is a key discussion at this time, in particular in respect of the Marine & Harbour/ Management.

12 Matters requiring Board Approval. No matters raised.

13 Any other business:

Meeting with Lorna Spencer CMAL took place in August with a proposal regarding the Mishnish Pier. The Board will need to give the proposal consideration in due course following further discussions and more firm proposals. There are changing structures within the CMAL and Cal Mac business's and THA will need to watch where they fit in. Executive to continue to discuss and report back to the Board.

Reminder that AGM is 4th November 2016. Notice to go in Round and About October issue.

Meeting closed at 9.30pm